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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#30 NOVEMBER 29, 2011

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November 29, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZATION TO ACCEPT PAROLEE SERVICES NETWORK FUNDING FROM THE CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION; REINSTATE PAROLEE SERVICE NETWORK PROGRAMS IN LOS ANGELES COUNTY; AND EXECUTE A SOLE SOURCE AGREEMENT TO SERVE THE FIFTH SUPERVISORIAL DISTRICT EFFECTIVE DATE OF CONTRACT EXECUTION THROUGH JUNE 30, 2012 (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Authorization to accept Parolee Services Network funding from the California Department of Corrections and Rehabilitation through the State Alcohol and Drug Programs for fiscal year 2011-12; reinstate six Parolee Services Network treatment agreements and one Central Intake and Coordinating Services agreement; and enter into one sole source agreement with Tarzana Treatment Centers, Inc. to provide Parolee Services Network treatment services in the Fifth Supervisorial District.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept the Parolee Service Network funding allocation for fiscal year (FY) 2011-12 from the California Department of Corrections and Rehabilitation (CDCR) through the State Department of Alcohol and Drug Programs (SDADP) to reinstate drug treatment services for the Parolee Services Network (PSN) criminal justice population in the amount of \$1,584,915, at no net County cost (NCC), subject to availability of funds, review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or

amendments that are consistent with the requirements of the SDADP PSN funding allocation that extend the term through June 30, 2013; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through September 30, 2013; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

3. Delegate authority to the Director of DPH, or his designee, to reinstate PSN service agreements with the following agencies: 1) Behavioral Health Services, Inc., 2) Cri-Help, Inc., 3) Phoenix Houses of Los Angeles, Inc., 4) Salvation Army, a California Corporation, 5) Southern California Alcohol and Drug Programs, Inc., and 6) Substance Abuse Foundation of Long Beach, Inc. to provide treatment services for eligible parolees within Los Angeles County (County), effective date of execution through June 30, 2012, in the individual amounts as identified in Attachment A, for a total County maximum obligation of \$1,142,712; 100 percent offset by funding from the CDCR SDADP, subject to review and approval by County Counsel, and notification to your Board and the CEO.

4. Delegate authority to the Director of DPH, or his designee, to reinstate the PSN agreement with Tarzana Treatment Centers, Inc. (TTC) to provide Central Intake and Coordinating (CIC) Services for eligible parolees referred by parole officers to the PSN providers, effective date of execution through June 30, 2012, at a total County maximum obligation of \$124,209 as identified in Attachment A; 100 percent offset by funding from the CDCR SDADP, subject to review and approval by County Counsel, and notification to your Board and the CEO.

5. Delegate authority to the Director of DPH, or his designee, to enter into a sole source agreement with TTC to provide treatment services to eligible parolees in the Fifth Supervisorial District, effective date of execution through June 30, 2012, at a total County maximum obligation of \$190,452 as identified in Attachment A; 100 percent offset by funding from the CDCR SDADP, subject to review and approval by County Counsel, and notification to your Board and the CEO.

6. Delegate authority to the Director of DPH, or his designee, to execute amendments to all of the above agreements that extend the term through June 30, 2013; allow for the rollover of unspent funds; adjust the term of the agreements through September 30, 2013; and/or provide an internal reallocation of funds between budgets, an increase, or a decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable agreement term, subject to the availability of funds, subject to review and approval by County Counsel, and notification to your Board and the CEO.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of recommendations 1 through 4 will allow DPH to accept forthcoming PSN funding through the SDADP and execute six treatment PSN service agreements and one CIC PSN service agreement to reinstate these services in Supervisorial Districts 1 through 4, effective on the date of execution through June 30, 2012. Approval of Recommendation 5 will allow DPH to execute a sole source agreement with TTC to provide PSN treatment services in the Fifth Supervisorial District, effective on the date of execution through June 30, 2012.

Under Recommendation 5, DPH is requesting a sole source contract with TTC as the program for the Fifth Supervisorial District based on the following justifications: 1) of the six treatment agencies that provide services under the PSN network, none are located in the Fifth Supervisorial District, 2)

as the PSN Central Intake and Coordinating Services Contractor, TTC has the familiarity and experience with the PSN program, and 3) TTC is the only agency within the Fifth Supervisorial District that has a history of serving this population and providing a full continuum of services needed, including alcohol and drug free living services.

Under Recommendation 6, DPH is requesting delegated authority to execute amendments to internally reallocate funds between budgets and/or increase or decrease funding up to 10 percent above or below the annual base maximum obligation, effective upon Amendment execution or at the beginning of the applicable agreement term. This delegated authority will enable DPH to amend agreements to allow for the provision of additional units of funded services that are above the service level identified in the current agreement and/or the inclusion of unreimbursed eligible costs, based on the availability of grant funds and grant funder approval. While the County is under no obligation to pay a contractor beyond what is identified in the original executed agreement, the County may determine that the contractor has provided evidence of eligible costs for qualifying contracted services and that it is in the County's best interest to increase the maximum obligation as a result of receipt of additional grant funds or a determination that funds should be reallocated. This recommendation has no impact on NCC.

Implementation of Strategic Plan Goals

The recommended actions support Goal 4, Health and Mental Health, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

Total anticipated funding for the PSN is \$1,584,915, for the period of July 1, 2011 through June 30, 2012, at no NCC. Of this anticipated allocation, \$1,457,373 will support seven PSN treatment services agreements and one CIC services agreement and the remaining \$127,542 will be retained for DPH's administrative costs. Attachment A provides the funding allocation for this award.

Funding is included in DPH's FY 2011-12 Final Adopted Budget and will be requested in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The PSN program consists of community-based alcohol and drug treatment services provided to eligible parolees throughout the County. The PSN program has three goals for all incoming parolees: 1) promote long-term sobriety, 2) support community re-entry, and 3) reduce criminal recidivism. Treatment availability in the County includes residential treatment services, outpatient counseling, and alcohol and drug free living centers. The program provides 180 days of treatment and recovery services.

The PSN program has been in existence for 17 years and differs from the Assembly Bill (AB) 109. Under AB 109, the County is responsible for supervising inmates who are released from prison after serving a sentence for a non-violent, non-serious, non-sex offense. Under the PSN program, services are exclusively for parolees.

The CIC will coordinate the screening and referral of inmates and parolees to PSN treatment programs providing residential and outpatient substance abuse treatment and recovery services,

including alcohol and/or drug abuse treatment and recovery services.

The CIC's primary function is to maintain, oversee, and track admission and discharge data and wait lists for the PSN program. It is also responsible for program outreach to local parole offices and prisons.

CONTRACTING PROCESS

On April 26, 2011, the SDADP notified counties that funding for the PSN program was being suspended for FY 2011-12 based on the need for CDCR to reduce services to parolees beginning July 1, 2011. As a result, DPH terminated the seven PSN agreements, effective June 30, 2011. On May 26, 2011, your Board was notified of the suspension of funding for the PSN program for FY 2011-12. On July 13, 2011, SDADP formally announced the reinstatement of funding for the PSN program.

Given the short implementation time and funding period required by SDADP, DPH determined that it was not advantageous to conduct a lengthy solicitation process for PSN providers. The reinstated funds will be distributed to the seven contractors whose contracts were terminated as a result of the suspension of PSN funding. DPH recommends approval of a sole source agreement with TTC for treatment services to provide the services now required in the Fifth Supervisorial District.

Attachment B is the signed Sole Source Checklist for the agreement with TTC.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

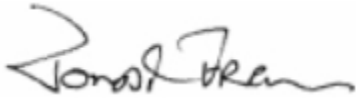
Approval of this action will allow DPH to reinstate PSN services previously terminated as a result of loss of funding and to expand these services to the Fifth Supervisorial District.

The Honorable Board of Supervisors

11/29/2011

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Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Jonathan E. Fielding". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

JONATHAN E. FIELDING, M.D., M.P.H.

Director and Health Officer

JEF: ma

BL#02012

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC HEALTH
SUBSTANCE ABUSE PREVENTION AND CONTROL**

Attachment A

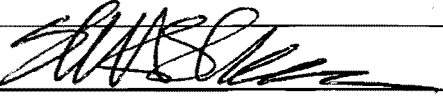
Parolee Services Network Agreements

Agency Name	SUP	Contract #	Modality	2010-2011 Funding	Variance	2011-2012 Funding
CRI-HELP, INC.	1	PH-001178A	ODFC (PSN)	\$ 47,328	(\$6,761)	\$ 40,567
CRI-HELP, INC.	1	PH-001178B	RS (PSN)	\$ 155,286	(\$22,184)	\$ 133,102
CRI-HELP, INC.	1	PH-001178C	ADFLC (PSN)	\$ 19,580	(\$2,797)	\$ 16,783
SALVATION ARMY, A CALIFORNIA CORPORATION	1	PH-001343A	ODFC (PSN)	\$ 47,328	(\$6,761)	\$ 40,567
SALVATION ARMY, A CALIFORNIA CORPORATION	1	PH-0001343B	RS (PSN)	\$ 155,286	(\$22,184)	\$ 133,102
SALVATION ARMY, A CALIFORNIA CORPORATION	1	PH-0001343C	ADFLC (PSN)	\$ 19,580	(\$2,797)	\$ 16,783
Total, First Supervisorial District				\$ 444,388	(\$63,484)	\$ 380,904
BEHAVIORAL HEALTH SERVICES, INC.	2	PH-001298A	ODFC (PSN)	\$ 47,328	(\$6,761)	\$ 40,567
BEHAVIORAL HEALTH SERVICES, INC.	2	PH-001298B	RS (PSN)	\$ 155,286	(\$22,184)	\$ 133,102
BEHAVIORAL HEALTH SERVICES, INC.	2	PH-001298C	ADFLC (PSN)	\$ 19,580	(\$2,797)	\$ 16,783
PHOENIX HOUSES OF LOS ANGELES, INC.	2	PH-001179C	ADFLC (PSN)	\$ 19,580	(\$2,797)	\$ 16,783
Total, Second Supervisorial District				\$ 241,774	(\$34,539)	\$ 207,235
PHOENIX HOUSES OF LOS ANGELES, INC.	3	PH-001179A	ODFC (PSN)	\$ 47,328	(\$6,761)	\$ 40,567
PHOENIX HOUSES OF LOS ANGELES, INC.	3	PH-001179B	RS (PSN)	\$ 155,286	(\$22,184)	\$ 133,102
TARZANA TREATMENT CENTER	3	PH-000410A	CIC (PSN)	\$ 124,209	\$0	\$ 124,209
Total, Third Supervisorial District				\$ 326,823	(\$28,945)	\$ 297,878
SOUTHERN CALIFORNIA ALCOHOL AND DRUG PROGRAMS, INC.	4	PH-001176A	ODFC (PSN)	\$ 47,328	(\$6,761)	\$ 40,567
SOUTHERN CALIFORNIA ALCOHOL AND DRUG PROGRAMS, INC.	4	PH-001176B	RS (PSN)	\$ 155,286	(\$22,184)	\$ 133,102
SOUTHERN CALIFORNIA ALCOHOL AND DRUG PROGRAMS, INC.	4	PH-001176C	ADFLC (PSN)	\$ 19,580	(\$2,797)	\$ 16,783
SUBSTANCE ABUSE FOUNDATION OF LONG BEACH, INC.	4	PH-001177A	ODFC (PSN)	\$ 47,328	(\$6,761)	\$ 40,567
SUBSTANCE ABUSE FOUNDATION OF LONG BEACH, INC.	4	PH-001177B	RS (PSN)	\$ 155,286	(\$22,184)	\$ 133,102
SUBSTANCE ABUSE FOUNDATION OF LONG BEACH, INC.	4	PH-001177C	ADFLC (PSN)	\$ 19,580	(\$2,797)	\$ 16,783
Total, Fourth Supervisorial District				\$ 444,388	(\$63,484)	\$ 380,904
TARZANA TREATMENT CENTER*	5	PH-Exhibit - A	ODFC (PSN)	\$ -	\$40,567	\$ 40,567
TARZANA TREATMENT CENTER*	5	PH-Exhibit - B	RS (PSN)	\$ -	\$133,102	\$ 133,102
TARZANA TREATMENT CENTER*	5	PH-Exhibit - C	ADFLC (PSN)	\$ -	\$16,783	\$ 16,783
Total, Fifth Supervisorial District					\$190,452	\$ 190,452
TOTAL, COUNTY WIDE				\$ 1,457,373	\$0	\$ 1,457,373

* Sole Source

Attachment B

SOLE SOURCE CHECKLIST
for
TARZANA TREATMENT CENTERS, INC. (TTC)

Check (√)	<p style="text-align: center;">JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES</p> <p><i>Identify applicable justification and provide documentation for each checked item.</i></p>
√	➤ Only one bona fide source for the service exists; performance and price competition are not available.
√	➤ Quick action is required (emergency situation)
	➤ Proposals have been solicited but no satisfactory proposals were received.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.
	➤ It is most cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).
√	<p>Other reason. Please explain:</p> <p>Given the short implementation time frame required to reinstate services as requested by the California Department of Corrections and Rehabilitation through the State Department of Alcohol and Drug Programs, it is not advantageous to conduct a lengthy solicitation process. A solicitation process will take a prolonged period of time with a conclusion toward the end of fiscal year 2011-12. DPH recommends a sole source agreement with TTC as the program for the Fifth Supervisorial District, based on the following justification: 1) of the six treatment agencies that provide services under the Parolee Services Network(PSN), none are situated in the Fifth Supervisorial District, 2) as the PSN Central Intake and Coordinating Services contractor, TTC has the familiarity and experience with the PSN program, and 3) TTC has the personnel and facilities to provide residential, outpatient, and sober living services to parolees throughout the Fifth Supervisorial District.</p>
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  Sheila Shima Deputy Chief Executive Officer, CEO </div> <div style="text-align: center;"> <u>10/28/11</u> Date </div> </div>